

Mid Rogue Fire District Board Meeting: June 14, 2026

6:00 p.m. – Zoom Only

Live Streamed at www.youtube.com/@MidRogueFD

Rural Fire Protection District Attendance:

Directors Present: Tom McGowan, Vincent Ownbey, Mark Jones, Randy Benetti Sr.

Members Absent: Ralph Weidling

Recorder: Kassie Austin

Guest Presenters: None

1. Call to Order

a. The meeting was called to order at 6:02 p.m.

2. Approval of Agenda

The board reviewed today's agenda items. Director Jones recommended the addition to the agenda for item 5 "Other Matters" and item 6 "Adjournment". *Director Benetti made a motion to approve the agenda with the modifications. The motion was seconded by Director Ownbey. Upon roll call, Director McGowan – yes, Director Benetti – yes, Director Jones – yes, Director Ownbey – yes, Director Jones – yes. Motion carried 4-0.*

3. Payroll Update and Needs

Director Jones explained to the board that he has been working with APS, and he has been working to collect the documents that is required. Director McGowan stated that he has saved the employee documentation into the district's repository. Director Jones explained that he needs the documents to send over to the payroll company. Discussion took place regarding the district's BIN. The board did not seem to think that the district has been issued an BIN. Director McGowan stated that he is working on the PERS participation documentation.

4. Bank Accounts Needed

Director Jones explained that the district needs to open two separate bank accounts. One account would be specifically set aside for employee payroll, and an additional account bank account for the district's RAMP P-card program. There must be a minimum of \$25,000.00 for the bank account that is used for RAMP P-cards. The board discussed transferring \$30,000.00 into the P-card account, so that the minimum is always within the account. Director Jones has spoken with Evergreen bank, and the district could open two additional accounts, and have all the authorized signers submit their signatures for the new accounts. The board discussed in great detail the potential of moving the funds to a different bank in the future, but for now, the board will use Evergreen.

Director Benetti moved to approve the district opening two additional bank accounts at Evergreen bank. One for Payroll, and one for the Ramp P-card Program. The motion was seconded by Director Ownbey. Upon roll call; Director McGowan – yes, Director Benetti – yes, Director Ownbey – yes, and Director Jones – yes. Motion carried 4-0.

5. Other Matters:

Director Jones explained that the June 22, 2026 meeting will not have district members available. It was recommended that the meeting be canceled, and the regularly scheduled meetings resume on July 13, 2026. *Director Benetti made a motion to cancel the June 22, 2026 regular meeting. The motion was seconded by Director Ownbey. Upon roll call; Director Benetti –yes, Director McGowan – yes, Director Ownbey – yes, Director Jones – yes. Motion carried 4-0.*

Director Jones explained that the board has approved paydays for employees to be on the 2nd and 4th Fridays of each month. After discussion, *Director McGowan made a motion for the district to cut draw checks for the employees until the district has established the payroll and accounting system on the 2nd and*

4th Fridays of the month. The motion was seconded by Director Benetti. Upon roll call; Director Benetti – yes, Director McGowan – yes, Director Ownbey – yes, and Director Jones – yes. Motion carried 4-0.

6. Adjournment

The board adjourned the meeting at 6:46 p.m. without objection.


Kassie Austin, Recorder